

DRAFT

USD 303 School District

Return to School Blueprint

2020-2021 School Year



The purpose of this blueprint is to provide a framework for how USD 303 School District will respond to the COVID-19 pandemic and its impact on the educational program at USD 303 School District during the 2020-2021 school year. The framework is structured using tenets and tiers in order to allow the district to be nimble and responsive to changing public health circumstances. The presence of a formal plan will also support the district in articulating its plan for next fall in a clear, comprehensive, and transparent manner.

Essential Planning Questions:

- How can we effectively serve USD 303 students educationally regardless of the modality and circumstances in which we are asked to serve them?
- Do school calendars, start times, or days of operation need to change in order to serve students within the guidelines to operate our schools safely?
- What school operations do we need to be prepared to alter on short notice as public health guidance changes when students and staff are on campus?
- As a rural campus, how do we get students to campus and concurrently honor public health guidelines such as social distancing?
- How can we meet social distancing guidelines and still operate with some or all students on the USD 303 campus?
- How do we protect students in high risk categories when school is in session on campus and still deliver high quality instruction to them?
- How do we safely deliver an extracurricular program for sports, fine arts, and other co-curricular experiences?
- How do we protect staff in high risk categories when school is in session on campus and still operate a school effectively?
- What safety measures need to be in place to resume some degree of in-person instruction in the fall (e.g., screening)?
- How do we improve the quality of the remote learning experience for students and staff should an extended school closure be needed again in the 20-21 school year?
- What professional development, support, or planning opportunities do we need to provide to USD 303 staff this summer in order to prepare them for the 2020-2021 school year?
- What supplies and other resources do we need to acquire proactively in order to ensure we can carry out any on campus plans next fall?
- What steps can we take to promote best practices for personal hygiene for students, staff, and families?
- How can we meet the communication needs of USD 303 stakeholders (families, students & staff) in a systematic way so that our efforts are not overwhelming and yet sufficient to explain the “what,” “why,” and “how” any plans we make and implement?
- How will we respond if someone that has been on USD 303 campus and has interacted with students and staff tests positive for COVID-19?
- How do we handle students that are unable to report to campus because they have been recommended for self-quarantine?
- How should USD 303 School District begin the 2020-2021 school year (instructionally and operationally)

DRAFT Draft Core Planning Scenarios:

Scenario	Description	Protocols
<p>A</p>	<p>School is in session for all (100%) students and staff on campus. This will be our starting point and ultimate goal for the entire year.</p>	<p>In this scenario, the school has a plan to meet guidelines provided for the reopening of schools and local public health conditions warrant a return to school on campus with appropriate safety precautions being made.</p> <p>Safety Precautions:</p> <ol style="list-style-type: none"> 1. Temperatures of all students taken upon entry to the building, and again at lunch 2. Social Distancing where available and appropriate <ol style="list-style-type: none"> a. This will be very limited but will include <ol style="list-style-type: none"> i. Each student having their own space in the classroom ii. Limited soft seating in classrooms iii. Single direction hallway use at the 7-12 level iv. Staggered transition times in elementary to limit the number of grade levels in the hallways at one time v. Grade level separation in the lunch cafeteria vi. Closure of open lunch at the 9-12 level <ol style="list-style-type: none"> 1. Students can have food delivered, but will not be allowed to leave campus <p>Instruction:</p> <ol style="list-style-type: none"> 1. Instruction will follow the “normal” pattern of in person classroom instruction 2. Teachers will be required to keep Google Classroom up to date, and will be required to record whole class instruction for students to access for review and for students unable to attend in person 3. Students unable to attend in person will be required if capable to attend classes over a live Google Meets platform to receive instruction and participate in class discussions
<p>B</p>	<p>Social Distancing Scenario - 50% Capacity. This scenario will be used if County Health determines we are unable to continue with 100% capacity. This would be used as a transition from remote learning due to a local outbreak or positive case in the buildings. If County Health determines the</p>	<p>Hybrid of on campus (in-person) and virtual (remote learning) instruction. The model will follow a M/T & T/F with Wednesday online planning/ delivery.</p> <ol style="list-style-type: none"> 1. Students will be divided into 2 groups (A and B) 2. Students in the same family will attend on the same days 3. Students in group A will attend in person on Mondays and Tuesdays and virtually on Thursdays and Fridays 4. Students in group B will attend in person on Thursdays and Fridays and virtually on Mondays and Tuesdays 5. All students will attend virtually on Wednesdays following the typical in person class schedule

	<p>school can return to 100% capacity, this scenario would not be used.</p>	<p>6. Virtual Attendance:</p> <ol style="list-style-type: none"> a. All 7-12 students are required to attend their full class schedule during the live virtual broadcast. b. Students in 4th-6th grade are encouraged to attend live virtual broadcasts of their classes. Parents of students unable to attend live broadcasts may work with school administration and classroom teacher to develop a plan for the student to attend recordings of the broadcast or classes. c. Students in PK-3rd grade may attend class broadcasts live. All PK-3rd grade students will receive a record lesson on their virtual days to view at the parent's convenience. <p>7. This format will allow for a deep cleaning on Wednesdays between groups.</p>
<p>C</p>	<p>Remote Learning</p> <p>If County Health determines we must close our buildings due to a local outbreak or positive cases in the building, USD 303 will move to a remote learning plan. The goal will be to move back to in person learning as soon as possible. If remote learning is required to last more than seven school days, a plan to transition to 50/50 in person instruction will be developed and implemented. Due to the sudden notice of remote learning, it may require a logistical day of planning to implement. If a logistical day of planning is required, it will be counted as a "snow" day on our school calendar.</p>	<p>Remote learning will follow a typical school schedule with full classes offered each day. Teachers will continue to record whole class instruction lessons, as well as offering live instruction broadcasts through Google Meets (3rd-12th grade), and Google Meets or Zoom (PK-2nd). Students will be required to attend classes as follows:</p> <p>Virtual Attendance:</p> <ol style="list-style-type: none"> 1. All 7-12 students are required to attend their full class schedule during the live virtual broadcast. 2. Students in 4th-6th grade are encouraged to attend live virtual broadcasts of their classes. Parents of students unable to attend live broadcasts may work with school administration and the classroom teacher to develop a plan for the student to attend recordings of the broadcast or classes. 3. Students in PK-3rd grade may attend class broadcasts live. All PK-3rd grade students will receive a record lesson on their virtual days to view at the parent's convenience.

DRAFT Core Planning Tenets:

Governance: includes this document as the core structure that will guide decision making and the response to the public health crisis in addition to board policy, administrative regulations and memorandums which will guide the application of the district vision/mission during the pandemic.

Screening: includes steps taken to assess students and staff for COVID-19 symptoms prior to engaging in the school environment.

School Operations: includes aspects of how schools run such as arrival/dismissal, passing periods, visitor access, student movement throughout the school, staff meetings, recess, student attendance policies, and other aspects of operation that may be influenced by social distancing.

Food Service: includes school meal services such as breakfast, lunch, and grab and go when school is operating on campus and during extended school closure.

Cleaning/Facility Modifications: includes guidelines for custodians and staff for how to proactively avoid the spread of germs and illness, how to respond when someone who has tested positive for COVID-19 has been on campus, and any safety related facility modifications made to reduce exposure or eliminate existing high touch areas.

Extracurricular Activities/External Facility Use: includes sports, activities, field trips, and co-curricular functions beyond core, within school day, instruction as well as access to school athletic facilities by external groups.

Academics: includes plans to address unfinished learning, continuity of learning (remote learning) in the event of extended school closure, and the delivery of educational services to special populations (e.g., special education, LEP, etc.).

Technology Services: includes promotion and support for the use of instructional technology for in-person and remote learning as well as logistics related to the distribution of devices and technology support (device repair, internet access, etc.) in the event of an extended school closure.

Transportation: includes plans to keep students safe and healthy on school buses within guidelines provided by public health experts.

Wellness: includes social and emotional supports and programs for students and staff as well as the strategic promotion of good personal hygiene habits across the USD 303 campus.

Health Services: includes the delivery of services by school nurses on campus during the pandemic including but not limited to the location of the health office, how to handle symptomatic students, and monitoring of on campus illness and absentee rates.

Covid-19 Response Team: includes delivery modification plans related to providing crisis support for students, staff, and the USD 303 community in the event of a tragic incident or death during the pandemic.

Personal Protective Equipment (PPE): includes recommended or required PPE for students and staff to be worn during regular school operations.

At-Risk or Vulnerable Populations: includes strategies to protect students and staff in higher risk categories.

Tiered Model: Many of the elements in the plan below have tiered levels of response from the school district. The intended definition of each tier has been provided below; however, the application may vary depending upon guidance from local public health officials or the governor (issued directed health measures). Depending upon public health guidance and other local context, the application of the tiers may be applied more rigorously than the degree of spread indicated in the chart. For example, public health recommendations may compel the use of tier II or III strategies even when no area spread exists. Likewise, the school district may choose to apply tier II actions in one tenet area when the conditions and public health recommendations will only result in the use of tier I practices. In this way, the real intent behind the tiered model below is to proactively outline the progressively rigorous actions the

district may take as circumstances change throughout the pandemic.

Tier I	No Risk to Low Risk; School Capacity could be 100% attendance; Some parents might choose to have public school at home (if approved by the BOE)
Tier II	Moderate Risk of Spread; School Capacity may or may not be 100%; Some social distancing is implemented; Parents might choose to have public school at home (Remote Learning)
Tier III	High Risk; School Capacity will not be 100%; Social distancing must be implemented; Remote Learning is the preferred delivery system for education; Students report to the building if in need of additional supports
Tier IV	Confirmed Case in USD 303; Ordered to Shutdown; School Capacity is drastically limited or not allowed at all; Remote Learning in some form is the main delivery system for education

Tenet: Screening

Core Team Members: USD 303 Administrative Team; School Nurse; Ness County Health Department

Screening: Includes steps taken to assess students and staff for COVID-19 symptoms prior to engaging in the school environment.

	District
Standard	<ul style="list-style-type: none"> Staff and parents self-screen at home. A checklist will be designed and mailed

<p>Screening Practices</p>	<p>home and given to staff which includes the following common symptoms of COVID-19: fever of 100.4 Fahrenheit or greater; cough; shortness of breath or difficulty breathing; chills (or repeated shaking with chills); unusual muscle pain; headache; sore throat; loss of taste or smell; exposure to someone who has been tested for COVID-19.</p> <ul style="list-style-type: none"> • Signage will be posted on all school buses in a highly visible location as students prepare to enter the bus which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present. • Signage will be at school entrances which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present. • Any student who reports to staff any of the following symptoms will be referred to the school office and they will have their temperature taken and be further assessed as deemed appropriate by school officials. • Professional development will be provided to all staff regarding the recognition of COVID-19 symptoms. Students exhibiting these symptoms will discretely be referred to the school office and they will have their temperature taken and further assessed as deemed appropriate by school officials. • Each school will have touch-free thermometers.
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School Exclusion: Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained.

Return to School After Exclusion: Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC.

Untested: Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:

- They have not had a fever of greater than 100.4 degrees Fahrenheit for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

Testing Positive-Symptomatic: Persons who experience symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared; or
- The individual has received two negative tests at least 24 hours apart

Tested Positive-Asymptomatic: Persons who have not had symptoms but tested positive for COVID-19 may return when they have gone ten calendar days without symptoms and have been released by a healthcare provider. Students may also return if they are approved to do so in writing by the student's health care provider.

Tested Negative- COVID-19: Persons who have been excluded due to COVID-19 symptoms and have tested negative may return once they are fever free for at least 48 hours without medication.

Medical Inquiries:

- If a parent tells the district/school that a student is ill, the district/school will ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, the district/school can inquire as to whether the employee is experiencing any COVID-19 symptoms.

Note: Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the district/school may exclude the student or employee from the school building and recommend that they self-quarantine for 14 calendar days. Decisions in these circumstances will be made in collaboration with public health officials and will vary based upon the specific circumstances.

Tenet: School Operations

Team Members:

School Operations: includes aspects of how schools run such as arrival/dismissal, passing periods, visitor access, student movement throughout the school, staff meetings, recess, student attendance policies, and other aspects of operation that may be influenced by social distancing.

	Elementary School	Junior High & High School
Tier I	<ul style="list-style-type: none"> ● Students enter Southeast Entrance by the office ● Students move through hallways as usual. ● Frequent hand washing and sanitizing. ● Parent/guardian meetings in-person or Zoom/Google Meet. ● Student pick up as usual ● Staff meetings in-person ● Recess as usual with handwashing/hand sanitizer prior to going to playground and upon entry to building ● Field Trips as usual ● Standard attendance policies unless a plan is developed for specific students ● Minimize use of shared equipment and school supplies, sanitize between use. ● Masks or other PPE as needed by the student 	<ul style="list-style-type: none"> ● Students enter the South Gym doors ● Students move through hallways as usual. ● Frequent sanitizing and handwashing ● Parent/guardian meetings via Zoom/Google Meet. ● Student pick up as usual ● Staff meetings in-person ● Field Trips as usual ● Standard attendance policies unless a plan is developed for specific students ● Minimize use of shared equipment and school supplies, sanitize between use. ● Masks or other PPE as needed by the student
Tier II	<ul style="list-style-type: none"> ● Students enter Southeast Entrance by the office Staff enters through the Southwest or Northwest Entrances ● Classrooms move through hallways as noted by directions provided/arrows while maintaining social distancing 	<ul style="list-style-type: none"> ● Students enter the South Gym doors Staff enters through Northeast entrance by staff parking lot ● One-way directional movement in halls during passing periods and before /after school. ● All non-parent visitors to building are required to

	<ul style="list-style-type: none"> ● All non-parent visitors to building are required to wear a mask and are limited to the building office ● Frequent hand washing and sanitizing. ● Sanitizing wipes used to wipe off student desks/tables twice a day ● Parent/guardian meetings in-person or Zoom/Google Meet. ● Student pick up - parent/adults stay outside the building to pick up students as normal ● Field Trips with proper social distancing ● Standard attendance policies unless a plan is developed for specific students ● Staff meetings as usual while maintaining proper social distancing or via Google Hangouts ● Recess as usual with handwashing/hand sanitizer prior to going to playground and upon entry to building ● Standard attendance policies unless a plan is developed for specific students ● Individualized school equipment and school supplies, sanitize between use. ● Lunchroom - No self-serve food items; Social distancing by placing "X" for places to sit; Extra meal time schedules(?) ● Masks or other PPE as needed by the student 	<ul style="list-style-type: none"> ● wear a mask and are limited to the building office ● Frequent sanitizing and handwashing ● Sanitizing wipes used to wipe off student desks/tables twice a day ● Parent/guardian meetings in-person or via Zoom/Google Meet. ● Student pick up - parent/adults stay outside the building to pick up students as normal ● Field Trips with proper social distancing ● Standard attendance policies unless a plan is developed for specific students ● Staff meetings as usual while maintaining proper social distancing or via Google Hangouts ● Individualized school equipment and school supplies, sanitize between use. ● Lunchroom - Increased social distancing at lunch time; No self-serve food items; Extra meal time schedules(?) ● Masks or other PPE as needed by the student
Tier III	<ul style="list-style-type: none"> ● Employees & Students enter Southeast Entrance by the office ● No movement of the students in the hallways; Teachers move to the students ● Scheduled Bathroom breaks by grade level or classroom. ● Classrooms move through hallways as noted by directions provided/arrows while maintaining social distancing ● Non-student and Non-staff visitors not allowed in the building ● Staggered exit at the end of the day per grade level ● Frequent hand washing and sanitizing. ● Teachers wash/sanitize classroom tables during school day. ● Parent/guardian meetings only via Zoom/Google Meet. ● Student pick up - parent/adults stay outside the building to pick up students ● No Field Trips 	<ul style="list-style-type: none"> ● Employees & Students enter main entrance by library ● Employees & Students proceed directly to classrooms; Students are not allowed to congregate in the commons areas (commons area, gym, etc.) ● One-way directional movement in halls during passing periods and before /after school. ● Scheduled Bathroom breaks by grade level or classroom. ● Student released staggered by alpha with proper social distancing maintained at all times for passing periods and dismissal at the end of the day ● Students may not utilize their locker space and may not linger in the hallways during passing periods ● Non-student and Non-staff visitors not allowed in the building ● Frequent hand washing and sanitizing. ● Teachers wash/sanitize classroom tables during

	<ul style="list-style-type: none"> ● Standard attendance policies unless a plan is developed for specific students ● Staff meetings only via Google Meets ● Recess only one classroom as scheduled ● Standard attendance policies unless a plan is developed for specific students ● No shared equipment or school supplies; sanitize between use. ● Breakfast and Lunch in the classroom or many more lunch time schedules; Para schedule to cover ● Masks required 	<p>school day.</p> <ul style="list-style-type: none"> ● Parent/guardian meetings only via Zoom/Google Meet. ● Student pick up - parent/adults stay outside the building to pick up students ● No Field Trips ● Standard attendance policies unless a plan is developed for specific students ● Staff meetings only via Google Meets ● Recess only one classroom as scheduled ● Standard attendance policies unless a plan is developed for specific students ● No shared equipment or school supplies; sanitize between use. ● Breakfast and Lunch in the classroom or many more lunch time schedules; Scheduled per classroom; Para schedule to cover; Students only may sit at the designated place ● Masks required
Tier IV	<ul style="list-style-type: none"> ● Employees only enter Southeast Entrance by the office ● No students in the building unless in accordance with all social distancing and by the permission of the building principal ● No parents, guardians, visitors or volunteers to the building ● Parent/guardian meetings only via Zoom/Google Meet. ● Staff meetings only via Zoom ● Breakfast and Lunch served only curbside ● Masks required at all times 	<ul style="list-style-type: none"> ● Employees only enter main entrance by library ● No students in the building unless in accordance with all social distancing and by the permission of the building principal ● No parents, guardians, visitors or volunteers to the building ● Parent/guardian meetings only via Zoom/Google Meet. ● Staff meetings only via Google Hangouts ● Breakfast and Lunch served only curbside ● Masks required at all times

Tenet: **Food Service**

Team Members: Food Service Director, Building Principals, Others?

Food Service: includes school meal services such as breakfast, lunch, and grab and go when school is operating on campus and during extended school closure.

	Elementary School	Junior High & High School	Needed Items
Tier I	<ul style="list-style-type: none"> ● Line up for breakfast as usual ● Line up for lunch as usual ● Scanned cards for meals by USD 	<ul style="list-style-type: none"> ● Line up for breakfast as usual ● Travel to lunch as usual ● Line up for lunch as usual 	

	<p>303 Employee, as usual</p> <ul style="list-style-type: none"> • No social distancing requirements • Tables wiped down after breakfast/lunch period ends 	<ul style="list-style-type: none"> • Scanned cards for meals by USD 303 Employee, as usual • No social distancing requirements • Tables wiped down after lunch period ends 	
Tier II	<ul style="list-style-type: none"> • Consider Grab & Go option for all meals • Line up for breakfast with social distancing; stand on the X's on floor • Line up for lunch as usual with social distancing; stand on the X's on floor • Scanned cards for meals by USD 303 Employee, as usual • No finger food/self-serve options or salad bar • Consider social distancing at each table, Grade levels restricted to a specific seating area • Consider more lunch times to reduce number of students in the lunchroom (additional para assistance) • Consider seating assignment with X's • Every table wipe down between lunches 	<ul style="list-style-type: none"> • Consider Grab & Go option for all meals • Line up for breakfast with social distancing; stand on the X's on floor • Line up for lunch as usual with social distancing; stand on the X's on floor • Scanned cards for meals by USD 303 Employee, as usual • No finger food/self-serve options or salad bar • Consider social distancing at each table, Grade levels restricted to a specific seating area • Consider more lunch times to reduce number of students in the lunchroom • Consider seating assignment with X's • Every table wipe down between lunches 	<ul style="list-style-type: none"> • Add X's for floor • Add X's for seats • To go supplies • Fruit and veggie plasticware • Trays and silverware handed to students or plasticware

<p>Tier III</p>	<ul style="list-style-type: none"> • Class by class (or teacher by teacher) to lunchroom separately • If eating in the classrooms - consider food allergies, cleaning the room after the meal, sack lunches only, and placing garage or trays in bin outside the classroom in the hallway (para assistance) • Line up for breakfast with social distancing is mandatory; stand on the X's on floor • Line up for lunch with social distancing is mandatory; stand on the X's on floor • Scanned cards for meals by USD 303 Employee, as usual • No finger food/self-serve options or salad bar • Social distancing at each table is mandatory • Additional lunch times to reduce number of students in the lunchroom (additional para assistance) • Seating assignment with X's is mandatory • Every table wipe down between lunches • Mobile sanitizing stations 	<ul style="list-style-type: none"> • Class by class (or teacher by teacher) to lunchroom separately • If eating in the classrooms - consider food allergies, cleaning the room after the meal, sack lunches only, and placing garage or trays in bin outside the classroom in the hallway (para assistance) • Line up for breakfast with social distancing is mandatory; stand on the X's on floor • Line up for lunch with social distancing is mandatory; stand on the X's on floor • Scanned cards for meals by USD 303 Employee, as usual • No finger food/self-serve options or salad bar • Social distancing at each table is mandatory • Additional lunch times to reduce number of students in the lunchroom • Seating assignment with X's is mandatory • Every table wipe down between lunches • Mobile sanitizing stations 	<ul style="list-style-type: none"> • Bus tubs and table per school section • Trays and silverware for all students • Sanitizing in the classroom after lunch • To go supplies
<p>Tier IV</p>	<ul style="list-style-type: none"> • No students in the school • Meals only served curbside • Sanitizing kitchen area after each day of work • Parents pick up breakfast and lunch at the same time • Meal count (?) 	<ul style="list-style-type: none"> • No students in the school • Meals only served curbside • Parents pick up breakfast and lunch at the same time • Meal count (?) • Correct classification of student meal eligibility 	<ul style="list-style-type: none"> • Meal count (?) • Correct classification of student meal eligibility

	<ul style="list-style-type: none"> • Correct classification of student meal eligibility 		
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Tenet: **Cleaning/Facility Modifications**

Core Team:

Cleaning/Facility Modifications: includes guidelines for custodians and staff for how to proactively avoid the spread of germs and illness, how to respond when someone who has tested positive for COVID-19 has been on campus, and any safety related facility modifications made to reduce exposure or eliminate existing high touch areas.

	District (Each Building)
Tier I	<ul style="list-style-type: none"> • Base Pandemic Cleaning Plan - • Proactive purchase of cleaning supplies (9 week supply): • Green gun (electrostatic) at least every 1-2 days Consider hiring additional custodial staff to ensure proper sanitation
Tier II	<ul style="list-style-type: none"> • Base Pandemic Cleaning Plan - • Proactive purchase of clearing supplies (6 month supply) • Green gun (electrostatic) every day Hire additional custodial staff to ensure proper sanitation
Tier III	<ul style="list-style-type: none"> • Base Pandemic Cleaning Plan - • Proactive purchase of clearing supplies (6 month supply) • Green gun (electrostatic) and potentially between classes/recess/lunch time Hire additional custodial staff to ensure proper sanitation
Tier IV	<ul style="list-style-type: none"> • Base Pandemic Cleaning Plan - • Proactive purchase of clearing supplies (6 month supply) • Green gun (electrostatic) every day

Tenet: **Extracurricular Activities**

Core Team:

Extracurricular Activities/External Facility Use: includes sports, activities, field trips, and co-curricular functions beyond core, within school day, instruction as well as access to school athletic facilities by external groups

Note: The NFHS and KSHSAA will issue guidance for how to resume, reopen and facilitate extracurricular activities that may impact the recommendations in this topic. Enclosed is the [HFHS Guidance for Opening Schools 2020](#) as of May 15, 2020.

Will USD 303 incorporate a waiver that covers all Covid-19 requirements for the duration of the year?

	Athletics	Activities	Field Trips	External Facility Use
Tier I	<ul style="list-style-type: none"> ● Regular competition season with best practice Sanitary/Safety Protocols in Place ● All practices as normal ● Pertains to All Personnel & Guests ● <u>No</u> special arrangement of seating or equipment to accommodate social distancing ● Live Streaming Options ● Follow all HFHS, KSHSAA, KSDE, and Ness County guidelines <p>Students must be in 100% attendance to participate</p>	<ul style="list-style-type: none"> ● Regular competition season with best practice Sanitary/Safety Protocols in Place ● All practices as normal ● Pertains to All Personnel & Guests ● <u>No</u> special arrangement of seating or equipment to accommodate social distancing ● Live Streaming Options ● Follow all HFHS, KSHSAA, KSDE, and Ness County guidelines <p>Students must be in 100% attendance to participate</p>	<ul style="list-style-type: none"> ● Field Trips are as scheduled ● Potential waiver signed by all families with specific Covid-19 language <p>Students must be in 100% attendance to participate</p>	<ul style="list-style-type: none"> ● Regular rental and use agreements are in place as normal ● Weight room and Gym is open as normal
Tier II	<ul style="list-style-type: none"> ● Altered schedule in place to reduce travel and exposure ● Arrange facility seating to accommodate 6' social distancing with masks ● Reduced fan attendance and implement screenings ● Live Streaming Options ● Determination will be made of essential personnel <p>Students must be in 100% attendance to participate</p>	<ul style="list-style-type: none"> ● Altered schedule in place to reduce travel and exposure ● Arrange facility seating to accommodate 6' social distancing with masks ● Reduced fan attendance and implement screenings ● Live Streaming Options ● Determination will be made of essential personnel <p>Students must be in 100% attendance to participate</p>	<ul style="list-style-type: none"> ● Field Trips are as scheduled - no guests are permitted unless they go through Screening procedure ● Waiver signed by all families with specific Covid-19 language. <p>Students must be in 100% attendance to participate</p>	<ul style="list-style-type: none"> ● Regular rental and use agreements are in place as normal ● Weightroom and Gym are open to guests that follow prescribed cleaning protocols after use ● Waiver signed by all individuals with specific Covid-19 language.
Tier III	<ul style="list-style-type: none"> ● Altered schedule in place to reduce travel and exposure - Only League and Postseason events ● No public attendance at events ● Live Streaming Options is the only public viewing ● Only determined essential personnel will be allowed in the facility for an event <p>If USD 303 is not in 100% attendance for classes,</p>	<ul style="list-style-type: none"> ● Altered schedule in place to reduce travel and exposure - Only League and Postseason events ● No public attendance at events ● Live Streaming Options is the only public viewing ● Only determined essential personnel will be allowed in the facility for an event <p>If USD 303 is not in 100% attendance for classes,</p>	<ul style="list-style-type: none"> ● Field Trips Requests are determined on an individual case basis including factors such as travel, place of destination, essential learning outcomes tied to event, etc. ● Waiver signed by all families with specific Covid-19 language ● Field Trips may be cancelled 	<ul style="list-style-type: none"> ● Facility use limited to USD 303 School District Sports, Activities, and Essential Personnel Only.

	athletic events will be canceled	activity events will be canceled	If USD 303 is not in 100% attendance for classes, field trips will be canceled	
Tier IV	<ul style="list-style-type: none"> All athletics events including practices are cancelled until further notice 	<ul style="list-style-type: none"> All activities events including practices are cancelled until further notice 	<ul style="list-style-type: none"> All Field Trip events are cancelled until further notice 	<ul style="list-style-type: none"> Facility use restricted and/or cancelled for all activities both internally and externally.

Tenet: Technology

Core Team:

Technology Services: Includes promotion and support for the use of instructional technology for in-person and remote learning as well as logistics related to the distribution of devices and technology support (device repair, internet access, etc.) in the event of an extended school closure.

Elementary	Access: Devices & Internet	Help Desk/Tech Support	Professional Development for Staff, Students, and Families
Tier I	<ul style="list-style-type: none"> In-person Education Some students will be at home Device for every student at home Internet for at-home learners? 	<ul style="list-style-type: none"> As normal Must be available by phone or email to help students with At-Home learning 	As normal Tech Help Guide
Tier II	<ul style="list-style-type: none"> In-person Education Many students will be at home Device for every student at home? Internet for at-home learners? 	<ul style="list-style-type: none"> As normal Increased need for availability by phone or email to help students with At-Home learning 	Tech Help Guide
Tier III	<ul style="list-style-type: none"> Limited In-person Education Most students will be at home Device for every student at home? Internet for at-home learners? 	<ul style="list-style-type: none"> Main support by phone or email to help students with At-Home learning 	Tech Help Guide
Tier IV	<ul style="list-style-type: none"> Nearly 100% Remote Learning Only students in need of support systems will be in-person Device for every student at home? Internet for at-home learners? 	<ul style="list-style-type: none"> All support by phone or email to help students with At-Home learning 	Tech Help Guide

Junior High - High School	Access: Devices & Internet	Help Desk/Tech Support	Professional Development for Staff,
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			Students, and Families
Tier I	<ul style="list-style-type: none"> • In-person Education • Some students will be at home • Device for every student at home? • Internet for at-home learners? 	<ul style="list-style-type: none"> • As normal • Must be available by phone or email to help students with At-Home learning 	<ul style="list-style-type: none"> • As normal • Tech Help Guide
Tier II	<ul style="list-style-type: none"> • In-person Education • Many students will be at home • Device for every student at home? • Internet for at-home learners? 	<ul style="list-style-type: none"> • As normal • Increased need for availability by phone or email to help students with At-Home learning 	<ul style="list-style-type: none"> • Tech Help Guide
Tier III	<ul style="list-style-type: none"> • Limited In-person Education • Most students will be at home • Device for every student at home? • Internet for at-home learners? 	<ul style="list-style-type: none"> • Main support by phone or email to help students with At-Home learning 	<ul style="list-style-type: none"> • Tech Help Guide
Tier IV	<ul style="list-style-type: none"> • Nearly 100% Remote Learning • Only students in need of support systems will be in-person • Device for every student at home? • Internet for at-home learners? 	<ul style="list-style-type: none"> • All support by phone or email to help students with At-Home learning 	<ul style="list-style-type: none"> • Tech Help Guide

Tenet: **Transportation**

Core Team:

Transportation: includes plans to keep students safe and healthy on school buses within guidelines provided by public health experts.

	District-wide; Inclusive of Activities and Field Trips
Tier I	<ul style="list-style-type: none"> • Bus Routes and Activity Routes as normal • Students and parents will be encouraged to self-screen for cold or flu-like symptoms prior to coming to the bus. • Maintain open windows to promote airflow on the bus when feasible (e.g., weather elements, dirt roads).
Tier II	<ul style="list-style-type: none"> • Bus Routes and Activity Routes as normal • All students and drivers will be encouraged to wear face coverings. • Students use hand sanitizer when getting on the bus. • The bus will load from back to front and exit from front to back. • Maintain open windows to promote airflow on the bus when feasible (e.g., weather elements, dirt roads).
Tier III	<ul style="list-style-type: none"> • Reduce bus capacity to 50% or one student per seat. • All seating will adhere to social distancing (row 1 = window seat; row 2 = isle; alternate by left/right side of bus).

	<ul style="list-style-type: none"> • All students and drivers must wear face coverings. • Students use hand sanitizer when getting on the bus. • The bus will load from back to front and exit from front to back.
Tier IV	<ul style="list-style-type: none"> • Most transportation will be limited to just the driver

Tenet: Health Services

Core Team:

Health Services: includes the delivery of services by school nurses on campus during the pandemic including but not limited to the location of the health office, how to handle symptomatic students, and monitoring of on campus illness and absentee rates.

	District
Tier I	<ul style="list-style-type: none"> • Health Services as normal provided by the school nurse • Communication with parents on proper hygiene
Tier II	<ul style="list-style-type: none"> • Health Services as normal provided by the school nurse • Screenings mandatory for all entering the building • Communication with parents on proper hygiene •
Tier III	<ul style="list-style-type: none"> • Health Services as normal provided by the school nurse • Screenings mandatory for all entering the building • Communication with parents on proper hygiene
Tier IV	<ul style="list-style-type: none"> • Health Services as normal provided by the school nurse • Screenings mandatory for all entering the building • Communication with parents on proper hygiene

Tenet: Personal Protective Equipment (PPE)

Core Team:

Personal Protective Equipment (PPE): includes recommended or required PPE for students and staff to be worn during regular school operations.

Tier I	<ul style="list-style-type: none"> • Face coverings not required. • School nurses and staff are offered N95 fit-tested masks, face shields, and disposable gowns.
Tier II	<ul style="list-style-type: none"> • Face coverings provided and recommended for staff and students but not required.

Tier III

- Face coverings will be provided and required for all students and staff on the bus, in classrooms, and during passing periods except when eating lunch, or when social distancing of consistently 6+ feet is achievable in the space or setting. Students and staff may furnish their own face covering so long as it covers the nose and mouth and is multilayered.
- Note: face shields (or clear face coverings) will be provided as appropriate for students and staff being served in specialized programs or with documented health needs and/or settings (e.g., Speech Language, Special Education). **OR**
- Face coverings are required for all USD 303 staff when on duty except during times they are working privately in their own classroom/office or at a social distance of greater than 6+ feet. Face coverings will be provided to staff, but they will also be allowed to furnish their own multilayered face covering.

Tier IV

- All contact with the public is to be minimal

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